

Inventory of the

International and Special Programs

Records

in the

Northern Illinois University Archives

UA 29

INTRODUCTION

The University Archives acquired the records of the Office of International and Special Programs in several installments beginning in the mid-1960's. Literary rights are dedicated to the public. There are no restrictions on access to the records.

12 boxes
6.0 linear feet
1954-2002

SCOPE AND CONTENT

The records of the Office of International and Special Programs provides documentation on the office's activities, primarily after the mid-1990's. Types of materials include reports, proposals, correspondence, program information, brochures, and bulletins. A major portion of the collection deals with the Peace Corps Program in the early 1980's and Foreign Studies Programs.

HISTORICAL SKETCH

In the summer of 1956, largely through the efforts of Charles Howell of the Social Services Department, an Oxford Seminar was initiated with nearly fifty students. During the late 1950's and early 1960's additional departments participated and the range of foreign and special programs at Northern increased dramatically.

The International Programs Office was established in the fall of 1969 with Daniel Wit as its first director. The director was authorized to exercise supervisory, coordinating, and developmental responsibilities in connection with several programs: foreign study, faculty and student exchange, international technical assistance, and cooperative ventures with foreign governments and universities. The office was expanded in 1970 to include Special Programs, defined as interdisciplinary and inter-college programs which were university-wide in scope. By 1982 the office, under the continued leadership of Dean Wit, was responsible for eleven programs. Wit retained that title until his retirement on January 1, 1992, with the exception of 1985-1986 when he served as acting vice president and provost. By 1992 the International Programs component of the division consisted of an International Student and Faculty Office, an Office for International Training and Consultation, and the Foreign Study Office. The Special Programs units were the Center for Black Studies; the Gerontology Program; the Medieval Studies Concentration Program; the Office of Vocational, Technical, and Career Education; University Resources for Women; and University Resources for Latinos.

Soon after Dean Wit retired in 1992, and upon recommendations made by a committee of faculty and administrators that reviewed the Division, its functions and organization, it was decided to reorganize the Division of International and Special Programs. All units perceived to not be directly international in scope and function were transferred to other academic

colleges and to the Provost's office. It was renamed the Division of International Programs which was to be led by an Executive Director, no longer a Dean. By 1995 the Foreign Study Programs Office was renamed the Study Abroad Office, and currently (2004) Anne Seitzinger is the Assistant Director. In August 1996, the Office of International Training and Consultation was renamed the Office of International Training and Development, and in 2000 became the International Training Office with Lina Ong, Director. Thecla Cooler is currently the Director of the International Student and Faculty Office. Manfred Thullen served as Executive Director of International Programs from 1993 until his retirement in 2002, and Deborah Pierce now holds that position.

COLLECTION INVENTORY

<u>BOX</u>	<u>FOLDER</u>	<u>DESCRIPTION</u>
1	1	History and Information, 1967-1995
	2	<u>Directory of Faculty International Interests</u> , 1969-1970
	3	Copenhagen Program, 1971
	4	Ecuador Program, 1971, 1973
	5	General Studies in England, 1977, 1978
	6	French Studies, (1977)
	7	Great Britain Programs, 1977
	8	Grenoble Program, 1971
	9	Salzburg Programs, (1971-1978)
	10	Switzerland Program, 1972
		Foreign Studies:
	11	Informational Brochures
		Department Programs:
	12	Art, 1963-1967
	13	English, 1963-1973
	14	History, 1965-1971
15	Home Economics, 1965-1968	
	European Seminar:	
	Correspondence:	
16-18	American Tourist Bureau, 1955-1962	
2	1	Ashridge, 1954-1956
	2	British Information Service, 1955
	3	Brochures, 1959-1962
	4	Canadian National Railway, 1955-1956
	5	De LaSalle Hotel, 1956
	6	Exam and Graduation Provisions, 1959
	7	Frames' Tours Ltd., 1954-1955

<u>BOX</u>	<u>FOLDER</u>	<u>DESCRIPTION</u>
		European Seminar:
		Correspondence, cont.:
2	8	President Holmes, 1955
	9-10	Inquiries, 1958, 1961-1962
	11	Iowa State, 1955
3	1	Pantagraph Printing and Stationary Co., 1955
	2	Thomas Cook and Son, Inc., 1954-1955
	3	U.S. Custom Service, 1955
	4	Vouchers, 1955-1961
	5	Western Michigan, 1954-1956
	6-7	General, (1955-1962)
	8-12	Bulletins, (1955-1962)
	13	Applications, Filed Only, 1956, 1962
	14	Applications, cancellations, 1956, 1962
	15-24	Applications, 1956, 1959, 1962
	25	<u>OITD News</u> , Newsletter of the Office of International Training and Development, 1997-
4	1	Summary Report, 1987-1988
	2	Internal Contract Procedures, 1976-1980, n.d.
	3-8	Correspondence, July 1984-May 1988
5	1-4	Correspondence, June 1988-June 1990, Jan. 1991
		Peace Corps:
	5-6	Ecuador, Technical Proposal, Dec. 16, 1982, and Related Correspondence, Dec. 1982-Feb. 1983
	7	RFP Ecuador, 1982
	8	Aid Ecuador, 1982
6	1	RFP/PC Niger-Thailand Health/Nutrition, 1983
	2	Niger-Thailand Proposal Response to RFP, 1983
	3	Thailand RFP Med/Tech 1983, (1981-1982)
	4	Aid/RFP Lesotho, 1984
	5	Kenya 1984, (Documents 1982)
	6-7	Pre-Service & In-Service Training in Kenya, Proposal, July 1984
	8	Kenya, Documents, 1984
		Study Abroad Office:
7	1-2	Correspondence, Meeting Materials, 1991-2002
	3	Faculty Advisory Committee for Study Abroad, 2001-2002
	4	Background Materials for External Review, 2002
	5	External Review, 2002

<u>BOX</u>	<u>FOLDER</u>	<u>DESCRIPTION</u>
7	6	International Programs: Retreats, 1994-1995
8	1	Staff Correspondence, 1994-2001
	2	Correspondence with Executive Vice President & Provost, (1995-2001)
	3	Correspondence with Presidents LaTourette and Peters, 2000
	4	Staff Meetings, 1995-2000
	5	Advisory Council/Committee, 1995-2002
		Task Force on International Education:
	6-7	Correspondence, Meeting Minutes, Planning Materials, 1997-1998
9	1	Correspondence, 1998-1999
	2	Draft Report and Recommendations, 1999
	3	Follow-Up, 1999-2000
	4	International Education Coordinating Group, 1995-2000
	5-6	International Student and Faculty Office, External Review, 2001
	7	Office of International Training and Development, 1995-2000
	8	30 th Anniversary of Division of International Programs, September 1999
	9	International Week, 1999
10	1-2	International Week, 2000-2001
	3	CIPRIS/SEVIS, 1999-2002
	4	ESL, Intensive English Language Program, (1993-1998)
	5	Programs in Greece, 1992-1995
	6	Final Report on Site Visit to IAU Programs in France, 1996-1997
11	1	Doctoral Program in Chili, 1999-2001
	2	"Crossing Borders," Ford Foundation Proposal, 1996-1997
	3	International Programs, Space Allocation in Williston, 1995-1996; University Allocation Master Plan, 1993-1995
	4	Council of Deans, 1998-2001
	5	Advising Handbook, Liberal Arts & Sciences College, 1996
	6	Affirmative Action, Hiring Process, ca. 1994
	7	National Security Education Program (NSEP), 1994-1995
	8	National Security Education Program, (NSEP), Institutional Scholarship, 1995-1996
12	1	Illinois Consortium for International Education (ICIE), 1996-2002
	2	Association of International Education Administrators (AIEA), Executive Committee, 2000-2002
	3	Ghost Ranch VIII Seminar (AIEA), October 2001
	4	Study Abroad Program, Booklet, 2004-2005