

Inventory of the

**Health and Human Sciences  
College**

Records

in the

Northern Illinois University Archives

**UA 26**

## INTRODUCTION

The University Archives acquired the Health and Human Sciences College records in several installments beginning in the mid-1960's. Literary rights are dedicated to the public. There are no restrictions on access to the collection.

57 boxes  
33.0 linear feet  
1914+

## SCOPE AND CONTENT

There are three series in the Health and Human Sciences College record group: college records, departmental records, and programs. The departmental records are alphabetically arranged.

The first series, college records, begins with the formation of the College of Professional Studies. Included here are minutes and correspondence for the College Council, College Senate, College Curriculum Committee, as well as program reviews. Also found here are several committee files from Dean Sullivan's tenure.

The departmental records, in series two, are quite extensive. The Allied Health Professions records contain long range planning reports, mission and scope statements, and space need correspondence. Also included are proposals for accreditations and/or program reviews for Community Mental Health, Medical Technology, and Physical Therapy. The Communication Disorders Programs consists of proposals for accreditation and re-accreditation, correspondence, meeting minutes, and yearbooks for the Program for the Hearing Impaired. Meeting minutes and supportive material for several committees, correspondence, faculty memos, and course syllabi, exams and evaluations document the Department of Home Economics. The Industry and Technology Department records consist of departmental evaluations, status and staffing reports, correspondence, and articles on the proposed Engineering College. Also included are course materials from 1924-1925 and department publications dating 1914-1931. The Library Science Department records include materials on a School Library Institute conducted in 1965, self-study and ALA accreditation reports, correspondence, course reports from the late 1970's, the Library Science Association, and documents relating to the closing of the Library and Information Studies Department in 1992. Finally, the School of Nursing records include several self-study reports, correspondence, a program proposal, and documents relating to Sigma Theta Tau International Honor Society of Nursing.

At this time, the only material represented in series three relates to the Gerontology Program.

Additional information on the history of the Health and Human Sciences College and it's departments may be found in other University Archives record groups.

## HISTORICAL SKETCH

On December 4, 1973 the Illinois Board of Higher Education approved the organization of the College of Professional Studies at NIU. The university proposed the organization to more adequately house existing departments and contribute to the future program development of the departments involved. The proposed college included the schools of Allied Health and Nursing, and the departments of Home Economics, Industry and Technology, Library Science, and Communicative Disorders. The individual departments formed at varying times throughout the university's history. On July 1, 1995 the College of Professional Studies changed its name to the Health and Human Sciences College.

The School of Allied Health Professions organized in 1973 to combine the Community Mental Health Program from the Educational Administration and Services Department, the Medical Technology Program from the Department of Biological Sciences, and the Physical Therapy Program from the Department of Women's Physical Education.

As early as 1937, the English Department offered courses in communication disorders. In 1971 a Division of Speech Pathology and Audiology formed and this was reorganized in 1974 into the Department of Communicative Disorders.

The oldest departments in the College of Professional Studies, Home Economics and Industry and Technology, offered courses as early as 1904-1905. Foods and sewing were first offered as Domestic Science in 1905 and became Household Science from 1915 to 1921. The term Home Economics came into use in 1920 and the department was established under that name in 1921. The department changed names in 1985 to become the Department of Human and Family Resources, and in June 1996 this became the School of Family, Consumer, and Nutritional Sciences.

Industry and Technology, called Manual Arts from 1910-1917 and Industrial Arts until 1963, formally became a department in 1921. In 1986 the department became part of the newly established College of Engineering.

The Library Science program was established in 1952 under the University Library and became an independent department in the College of Liberal Arts and Sciences in 1959. It was reassigned to the newly established College of Professional Studies in 1974. In March of 1992 the Library and Information Studies Program (formerly Library Science) began a two-year phase-out due to lack of funds to maintain ALA accreditation.

During 1959 a nursing program began and the Department of Nursing Education was formed in the College of Education. The Department of Nursing changed its status to become the School of Nursing in 1965. In 1974 the School of Nursing was transferred to the College of Professional Studies.

The Gerontology Program was established in 1986 as a Special Program. It became affiliated with the College of Professional Studies in 1993. Gerontology is an interdisciplinary program that fosters educational, research, and service activities pertinent to ageing.

### COLLECTION INVENTORY

#### BOX    FOLDER    DESCRIPTION

#### **SERIES I: College Records**

|       |                                 |   |                                     |
|-------|---------------------------------|---|-------------------------------------|
| 1     | 1                               | Personnel Policies and Procedures, (1975-1990)      |                                     |
|       | 2                               | Annual Report, 1981-1982                            |                                     |
|       | 3-4                             | Correspondence, Bulletins, Circulars, (1965-1980)   |                                     |
|       | 5                               | Faculty Publications, 1978                          |                                     |
|       | 6                               | Illinois Citizens Education Committee, 1963         |                                     |
|       | 7                               | State Board for Vocational Education, 1964          |                                     |
|       | 8                               | Program and Improvement Expansion (PIE), 1978, 1986 |                                     |
|       |                                 | New or Expanded Program Requests (NEPR), 1974-1979: |                                     |
|       | 9-10                            | Interdisciplinary                                   |                                     |
|       | 11-14                           | Nursing   |                                     |
|       | 15                              | Allied Health Professions                           |                                     |
|       | 2                               | 1-4   | Allied Health Professions           |
|       |                                 | 5-6   | Communicative Disorders             |
|       |                                 | 7-11  | Home Economics                      |
|       |                                 | 12  | Industry and Technology (also 1985) |
| 13    |                                 | Library Science                                     |                                     |
| 14-15 |                                 | Graduate School Correspondence, 1985-1990           |                                     |
| 16    |                                 | College Council, 1978-1980:                         |                                     |
| 17-18 |                                 | Minutes, 1965-1969, 1975-1976, 1978-1980 *          |                                     |
|       |                                 | College Senate:                                     |                                     |
| 19-21 |                                 | Correspondence, 1974-1983                           |                                     |
| 22-24 |                                 | Minutes, Agendas, and Correspondence, 1959-1983 *   |                                     |
|       |                                 | College Curriculum Committee:                       |                                     |
| 25    |                                 | Curriculum Change Status Reports, 1975-1979         |                                     |
| 26-30 | Minutes, 1965-1969, 1973-1975 * |   |                                     |
| 3A    | 1-23                            | Minutes, 1975-1987                                  |                                     |
| 3B    | 24-                             | Minutes, 1987-                                      |                                     |

**SERIES II: Departmental Records**

**Allied Health Professions:**

- 4        1-2        Long Range Plans - NEPR and Five Year Plans, 1964, 1970-1981
- 3        Triennial Report, July 31, 1977
- 4        Mission and Scope Statement, 1971, 1974
- 5        Program Review Correspondence, 1983
- 6        PIE Concept Paper, n.d.
- 7        Degree Programs, 1980, 1982-1983
- 8        Newsletter, 1968, 1971
- 9        Advisory Committee, 1969
- 10-11    Committee on Needs, Survey, 1966
- 12        Committee on Needs, Report, 1966
- 13        Professional Development and Dissemination (PRODD) Center  
                  Guide to Electives and Cooperating Clinics, 1986
- 14        Reducing Occupational Stress in Health Care Organizations  
                  Workshop, 1982
- 15-16    Health Related Programs, Workshop Proceedings, 1971
- 17        Health Related Programs Pamphlets and Circulars, n.d.
- 18        Space Needs, 1973-1983

- 5        1-2        Space Needs, 1984-1987
- Community Mental Health Program:
- 3        Program, 1976
- 4-5        Program Review, (1967-1983)
- 6        Program Development, 1964-1972
- 7        Advisory Committee Agendas and Minutes, (1969-1971)
- 8        Name Change, 1983-1985
- 9        Medical Technology Program Review, 1976, 1978, 1983

Physical Therapy Program:

- 6        1        Program Review, 1976, 1978, 1983
- 2        Accreditation, 1979
- 3-8        Correspondence, 1974-1977
- 9        Faculty Meeting Minutes, (1984-1987)

**Communicative Disorders:**

- 10        Proposal for Accreditation, 1972
- 11        Proposal for Reaccreditation, 1978
- 7        1-2        Proposal for Reaccreditation, 1983

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|            |               | (Communicative Disorders, continued):  |
| 7          | 3             | Needs and Direction Report, 1974   |
|            | 4             | Degree Programs, 1980  |
|            | 5             | Program for Hearing Impaired, 1980, 1981   |
|            | 6-7           | Institute for Deafness, 1976   |
|            | 8-10          | Correspondence, 1974-1977, and Annual Report, 1977   |
|            | 11            | Faculty and Staff Meeting Minutes, 1974-1977   |
| 8          | 4 vols.       | Program for Hearing Impaired Yearbooks, 1982-1987  |
|            |               | <b>Home Economics:</b>   |
| 9          | 1             | Background and Information   |
|            | 2             | Annual Reports, 1961-1973, 1977, n.d.  |
|            | 3             | Program Review, 1972   |
|            | 4             | NCATE Report, 1963   |
|            | 5             | Report of Visiting Team, 1974  |
|            | 6             | Personnel Policies & Procedures, 1976, 1980, 1982  |
|            | 7-8           | Applied Family & Child Studies-Policies & Procedures/and<br>Self-Study Manual for Graduate Program, 1983 |
|            | 9-12          | Correspondence, 1963-1976  |
| 10         | 1             | Correspondence, 1977   |
|            | 2-5           | Faculty Memos, 1961-1971, 1983   |
|            |               | Area Committees:   |
|            | 6             | Advisory Committee Minutes, 1965-1967  |
|            | 7             | Child Development & Family Life, 1965-1970   |
|            | 8             | Dietetics, Nutrition and Food Service, 1983-1985   |
|            | 9             | Family and Child Studies, 1980-1985  |
|            | 10            | Food & Nutrition, 1965-1967  |
|            | 11            | Home Ec. Education, 1965-1966  |
|            | 12            | Textiles & Clothing, 1965-1968, 1982-1983  |
| 11         | 1             | Building Committee, 1964, 1967-1968  |
|            | 2             | Coordinators Meeting Minutes, 1984-1985  |
|            |               | Curriculum Committee:  |
|            | 3             | Minutes, 1969-1971, 1982   |
|            | 4             | Curriculum, 1966   |
|            | 5             | Proposals for New Course, 1968-1978  |
|            | 6             | Deletions of, or Minor Changes in Course Offerings, 1971,<br>1980-1981                                   |
|            | 7             | Correspondence, 1969-1971  |
|            | 8-10          | Faculty Meeting Minutes, 1976-1983   |
|            | 11            | Graduate Committee Minutes, January 10, 1968   |

| <u>BOX</u> | <u>FOLDER</u> | <u>DESCRIPTION</u>  |
|------------|---------------|---|
|            |               | (Home Economics, continued):  |
| 11         | 12-14         | Graduate Faculty Meeting Minutes and Supportive Material, (1968-1986)                   |
| 12         | 1-3           | Graduate Staff Meeting Minutes and Supportive Material, (1960-1978)                     |
|            | 4-8           | Personnel Committee Minutes and Supportive Material, 1971-1985                          |
|            | 9             | Personnel Policies and Procedures, Supportive Material, 1975-1976                       |
| 13         | 1-2           | Staff Meeting Minutes, 1963-1971  |
|            | 3             | Pamphlets & Circulars, 1965-1978  |
|            | 4             | Radio Committee, 1968   |
|            | 5             | Newsletters, 1972, 1974, 1976, 1993   |
|            | 6             | Faculty Listing, 1971-1981  |
|            | 7             | Policy for Comprehensive Examinations, n.d.   |
|            | 8             | Proposal for a Masters in Textiles & Clothing, 1967-1968                                |
|            | 9             | Joint Committee on Higher Education, 1956-1957  |
|            | 10            | GRE Scores, 1968-1972   |
|            | 11            | Student Opinion Survey, 1975-1980   |
|            | 12            | Illinois Home Economics Association-Student Members Section, 1975-1982                  |
|            | 13            | Student Home Economics Association, 1979-1980   |
|            | 14-15         | Grant Proposal, 1982  |
|            | 16            | Workshops & Institutes, 1966-1976   |
| 14         | 1             | Workshop-Aging: Issues and Concerns, 1977   |
|            | 2             | Workshop-School Lunch Report, 1961  |
|            | 3             | Family Center Handbook, 1976  |
|            | 4             | Manual for Graduate Students, 1963, 1965-1966   |
|            | 5             | Student Workbook, Fall 1983   |
|            | 6             | Coordinated Undergraduate Program in Clinical Dietetics, September 1972                 |
|            | 7             | Application for Approval of a Coordinated Undergraduate Program in Dietetics, July 1975 |
|            | 8-9           | Application for approval of a Coordinated Undergraduate Program In Dietetics, Jan.1977  |
| 15A        | 1             | Coordinated Undergraduate Program Annual Progress Report, March 1978                    |
|            | 2-3           | Report to the American Dietetic Association (incomplete), 1977-1978                     |
|            | 4             | Student Workbook, Fall 1986   |

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|------------|---------------|--|
|            |               | (Home Economics, continued):   |
| 15A        | 5-11          | Student Workbook Senior Dietetic Practicum, Spring 1974-Spring 1977  |
|            | 12-15         | Self-Study Report for Accreditation of a Coordinated Undergraduate Program in Dietetics, 1986  |
|            | 16            | Home Management House Thank You Notes, 1962, n.d.  |
|            | 17            | Course Materials, 1963-1970  |
| 15B        | 1             | Coordinated Undergraduate Program in Food Systems Management, 1971   |
|            | 2             | ADA (American Dietetic Association) Summary Report of a Site Visit, and Related Material, 1972-1973  |
|            | 3             | Application for Approval of a Coordinated Undergraduate Program In Dietetics, Nov. 1974  |
|            | 4-7           | Dietetics Program Documents, 1974-1978   |
| 15C        | 1             | Dietetics Program Documents, 1978-1979   |
|            | 2             | Appendices, CUP Self-Study, NIU, March 1979  |
|            | 3-4           | ADA Self-Study Report for Accreditation of a Coordinated Undergraduate Program in Dietetics, 1981  |
|            | 5             | ADA Progress Report for CUP, 1983  |
|            | 6             | The Dietetics Practicum, Student Handbook, 1988, 1991  |
|            | 7             | ADA Certificates: Reaccreditation to the "Coordinated Program," 1987, and Accreditation to the "Coordinated Undergraduate Program in Dietetics," 1979-1981 |
| 16         | 1-33          | Course Syllabi, Exams, and Evaluations, 1958-1987  |
| 17         | 1-46          | Course Syllabi, Exams, and Evaluations, 1958-1986  |
| 18         | 1-55          | Course Syllabi, Exams, and Evaluations, 1958-1986  |
| 19A        | 1-19          | Course Syllabi, Exams, and Evaluations, 1961-1986  |
| 19B        | 9 vols.       | Textbooks, Home Economics, 1970's  |
|            |               | <b>Industry and Technology:</b>  |
| 20         | 1             | Department Histories, 1956, 1979   |
|            | 2-18          | Department Chair's Correspondence, 1928-1984   |
|            | 19            | Faculty Meetings, 1962-1968, 1983  |
|            | 20            | Departmental Evaluation, 1962  |
|            | 21            | Consultant's Report, 1972  |

| <u>BOX</u> | <u>FOLDER</u> | <u>DESCRIPTION</u>   |
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|            |               | (Industry and Technology, continued):  |
| 20         | 22            | Annual Report, 1974  |
|            | 23-25         | Status Report and Departmental Goals, 1974, 1975                             |
|            | 26            | Status Reports Summary, 1974-1977  |
|            | 27            | University Occupational Education Coordinator Report, 1974                   |
|            | 28            | Occupational Education Planning Report, 1981                                 |
|            | 29            | Department Report, 1976  |
| 21         | 1             | Staffing Report, 1977  |
|            | 2             | Staffing Plan, 1980  |
|            | 3             | Acting Chair Search, 1980  |
|            | 4             | Interim Chair Search, 1982   |
|            | 5             | Five-Year Plan for Preparation of Occupational Education Personnel, 1978     |
|            | 6             | Course Materials, 1924-1925  |
|            | 7             | Curriculum Guides, 1954-1965   |
|            | 8             | Graphic Arts Curriculum, 1979, 1985  |
|            | 9             | Safety Program Curriculum, 1980-1981   |
|            | 10            | Summer Institute on IN & T for Area Secondary School Educators, 1981         |
|            | 11            | Motorola Luncheon, 1982  |
|            | 12            | Technology Education Symposium VI, 1984                                      |
|            | 13            | Your Industrial Safety Program: How Cost-Effective Can It Be? Workshop, 1982 |
|            |               | Publications:  |
|            | 14            | Pamphlets and Circulars, 1962-1979   |
|            | 15            | "Survey of Technical Needs of Industry...", 1966                             |
| 22         | 1             | <u>Campus Echoes</u> , 1914-1915   |
|            | 2a-b          | <u>The Upper Case</u> , (1916-1931)  |
|            | 3a            | <u>A List of Good Books</u> , Industrial Arts Press, 1938                    |
|            | 3b            | <u>Suggestive Units in Science for Elementary Schools</u> , V.2, 1941        |
|            | 4             | <u>Industrial Arts Previews and Reviews</u> , 1962-1968                      |
|            | 5             | <u>Industrial Arts News</u> , January 1960                                   |
|            | 6             | <u>Guidelines in Safety Education</u> , (1963-1967)                          |
|            | 7             | <u>Industrial Arts for Elementary Schools</u> , December 1968                |
|            | 8             | Chairman James C. Warner, Reviews, 1975, 1979, 1980                          |
|            | 9             | Grant Submissions, 1978, 1980  |
|            | 10-11         | Engineering Program, Correspondence, 1982-1985                               |
|            | 12            | Engineering Program, Newsletters 1985, Clippings 1982-1985                   |

| <u>BOX</u> | <u>FOLDER</u> | <u>DESCRIPTION</u>                                   |
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|            |               | <b>Library Science:</b>                              |
| 23         | 1             | History, 1969, 1986, 1987, 2004                      |
|            | 2             | Governance and Procedures, 1969                      |
|            | 3             | ALA Committee on Accreditation Report, 1965          |
|            | 4             | ALA/COA Visit, Nov. 1967                             |
|            | 5             | Annual Reports, 1973-1980                            |
|            | 6             | Self-Study Report, 1974-1975                         |
|            | 7-8           | ALA Accreditation, 1975                              |
|            | 9             | ALA Accreditation Process, 1973-1976                 |
|            | 10            | Accreditation Standards, Manuals, etc., 1972-1981    |
|            | 11            | Self-Study Report, 1981                              |
|            | 12            | ALA/COA Site Visit, 1981                             |
|            | 13            | 1981 Self-Study, Goals & Objectives Committee        |
|            | 14            | 1981 Self-Study, Curriculum Committee                |
|            | 15            | ALA Accreditation Correspondence, 1975-1982          |
|            | 16            | ALA/COA Site Visit, March 1982                       |
| 24         | 1             | 1982 Site Visit Materials                            |
|            | 2-3           | Self-Study Report, 1988                              |
|            | 4             | ALA Annual Accreditation Reports, 1989-1991          |
|            | 5             | ALA/COA Accreditation Materials, 1988-1992           |
|            | 6             | Department Guides, 1964-1981                         |
|            | 7             | Student Handbook, 1980-1981                          |
|            | 8             | Newsletter, <u>Underground Librarian</u> , 1973-1974 |
|            | 9             | Library Science Alumni Association, 1975-1976        |
|            | 10            | Public Library Institute, 1964-1966                  |
|            | 11            | Workshops and Institutes, 1961-1968, 1989            |
|            |               | School Library Institute:                            |
|            | 12            | Proposal, 1965                                       |
|            | 13-17         | Correspondence, 1964-1965                            |
|            | 18            | Two-Week Evaluations                                 |
|            | 19-20         | Summaries and Evaluations                            |
|            | 21            | Final Report   |
|            | 22            | Institute Participants                               |
|            | 23            | Assignments and Tests                                |
|            | 24            | Bibliographies                                       |
|            | 25            | Correspondence, 1974-1975                            |
|            | 26            | Phase-out Discussion, Support Letters, 1975          |
|            | 27            | Personnel Committee, 1976-1977                       |
|            | 28            | Curriculum Committee, 1978-1979                      |
|            | 29            | Curriculum Retreat, 1979                             |
|            | 30            | Materials & Notes, 1978-1981                         |
|            | 31            | Advisory Committee on Re-Accreditation, 1981-1983    |

| <u>BOX</u> | <u>FOLDER</u> | <u>DESCRIPTION</u>   |
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|            |               | (Library Science, continued):  |
| 24         | 32-36         | Correspondence, 1976-1982  |
| 25         | 1-4           | Correspondence, 1982-1986  |
|            | 5             | Name change to Library and Information Studies, 1985-1986                      |
|            | 6-12          | Correspondence, 1986-1993  |
|            | 13            | Operating Staff, 1986-1994   |
|            | 14            | Articles on Accreditation and Closings of Library Schools, 1991                |
| 26         | 1             | Phase-out Correspondence, 1991-1992  |
|            | 2             | Closing of Department, Press Articles, 1992                                    |
|            | 3-7           | Department Phase-out, Protest Letters, 1992                                    |
|            | 8             | Newsletter, 1990-1991, Student Directory, 1990                                 |
|            |               | <b>School of Nursing:</b>  |
| 27         | 1             | Background and Information   |
|            | 2             | Nursing Education Program Proposal, 1958                                       |
|            | 3             | Degree Programs, 1978  |
|            | 4             | Reports, 1960-1967   |
|            | 5             | Minutes, 1959, 1965  |
|            | 6-7           | Correspondence, 1957-1963  |
|            | 8             | Thesis guidelines 1978, and Study Guides, n.d.                                 |
|            | 9             | Pamphlets and Circulars, 1965, 1967, 1969, n.d.                                |
|            |               | National League for Nursing:   |
|            | 10            | NIU Accreditation Visit, 1965  |
|            | 11            | Records of Nurse Faculty, 1965   |
|            | 12-13         | NIU Self Evaluation Report, 1965, 1971   |
| 28         | 1             | Self-Evaluation Report, Graduate Curriculum, 1973                              |
|            | 2-3           | Self Evaluation Report, 1977   |
|            | 4             | Accreditation Visit, 1977  |
|            | 5             | Program Statement, 1976  |
|            | 6             | Kishwaukee College Nursing Program, 1977                                       |
|            | 7-9           | Correspondence, 1974-1980  |
|            | 10            | Personnel Committee, 1980  |
|            |               | Sigma Theta Tau International Honor Society of Nursing, Beta<br>Omega Chapter: |
| 29         | 1             | Application for Charter, 1974-1976   |
|            | 2             | By-laws, 1974-1986   |
|            | 3             | Correspondence, 1974-1976, 1986  |
|            | 4             | Finance, 1975-1976, 1981-1985  |

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|            |               | (School of Nursing, continued):  |
| 29         | 5             | Finance Committee, n.d.  |
|            | 6             | Historical Information   |
|            | 7             | Induction Ceremonies Programs, 1975-1980   |
|            | 8-10          | Minutes, 1974-1985   |
|            | 11            | Newsletters, 1976-1990   |
|            | 12            | Nursing Scholars in Action, 1981-1985  |
|            | 13            | Research Grant Information, n.d.   |
|            | 14            | Research Symposium Programs, (1974-1985)   |
|            |               | Sigma Theta Tau International Honor Society of Nursing,<br>International Organization: |
|            | 15            | Annual Reports, (1979-1988)  |
|            | 16            | Biennial Reports, (1977-1989)  |
|            | 17            | By-laws, 1973  |
|            | 18-19         | Chapter Biennial Reports, (1977-1987)  |
| 30         | 1             | Chapter Office Newsletter, (1978-1986)   |
|            | 2             | Delegate Briefing, 1985, 1987  |
|            | 3             | Distinguished Lecturer Program, 1988-1989  |
|            | 4             | Honor Society Histories, 1985-1987   |
|            | 5             | Monograph 85, Leadership Patterns: Paths to Success                                    |
|            | 6             | Research and Scholarships, 1988-1989, n.d.   |
|            | 7             | Worldwide Nursing Scholarship Awards, 1987   |
|            | 8             | Accreditation Reports, 1985  |
|            | 9             | Self-Study, 2 vols., 1985  |

### **SERIES III: Programs**

#### **Gerontology Program**

|    |   |   |
|----|---|---|
| 31 | 1 | Brochures, 1987, 1989, 1993, 1997   |
|    | 2 | "The Ageing Exchange" newsletter, 1987-1992, 1997, 2004                     |
|    | 3 | Faculty Profiles, 1987 & 1989   |
|    | 4 | "Issues in Gerontology" (IDSP 465), Syllabus and Midterm Exam,<br>Fall 1997 |

ADDENDUM:

**SERIES I: College Records**

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|    | 3-6   | Scope and Mission Statements, 1980-1984, 1986-1987                            |
|    | 7     | All-College Meeting, August 25, 1981  |
|    | 8-13  | College Faculty Meetings, 1983-1992   |
|    | 14    | College Council Materials, 1972-1975  |
|    | 15-17 | College Council Minutes and Related Material, 1974-1977                       |
| 33 | 1-8   | College Council Minutes and Related Material, 1977-1993                       |
| 34 | 1     | College Council notebook of Dean Peggy Sullivan, 1983-1990                    |
|    | 2-6   | College Senate, Correspondence and Agendas, 1984-1993<br>Curriculum Committee |
|    | 7-8   | Secretary's Notebooks, 1974-1975, 1980  |
| 35 | 1-6   | Secretary's Notebooks, 1980-1983  |
| 36 | 1-6   | Secretary's Notebooks, 1983-1985  |
| 37 | 1-6   | Secretary's Notebooks, 1985-1987  |
| 38 | 1-2   | Secretary's Notebooks, 1987-1988  |
|    | 3-5   | Correspondence, 1981-1983   |
| 39 | 1-6   | Correspondence, 1983-1987   |
| 40 | 1     | Correspondence, 1987-1988   |
|    | 2     | Correspondence with Council on Instruction, 1985-1986                         |
|    | 3     | (Pres.) Wingfield Reception, Sept. 27, 1985                                   |
|    | 4     | Presidential Inauguration, Wingfield, 1986                                    |
|    | 5     | President's Study Committee on Arts & Cultural Programs, 1980-1986            |
|    | 6     | Vemeer Quartet Concert, April 28, 1985  |
|    | 7     | Media Operations Study Committee, 1982-1984                                   |
|    | 8     | IBHE Master Plan IX, 1975   |
|    | 9     | Expansion Plans, 1975-1976  |
|    | 10    | Student Advisory Committee, Minutes & Correspondence, 1987-1996               |
|    |       | Program Reviews   |
| 41 | 1     | 1975  |
|    | 2     | Requirements, 1980  |

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|            | 7             | Communicative Disorders, 1983-1984       |
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|            | 3             | Industry & Technology, 1983-1984         |
|            | 4             | Library Science, 1983-1984               |
|            | 5             | Nursing, 1983-1984                       |
|            | 6             | Academic Administrative Review, 1984     |
|            | 7             | Professional Studies, 1988               |
| 43         | 1             | Abstracts, 1988                          |
|            | 2             | Part IV's, 1988-1989                     |
|            | 3             | Allied Health Professions, 1988-1989     |
|            | 4             | Communicative Disorders, 1988-1989       |
|            | 5             | Human & Family Resources, 1988-1989      |
|            | 6             | Library & Information Studies, 1988-1989 |
|            | 7             | Military Science, 1988-1989              |
|            | 8             | Nursing, 1988-1989                       |

## **SERIES II: Departmental Records**

|     |     |   |
|-----|-----|---|
|     |     | <b>Home Economics:</b>  |
| 44A | 1   | Specialization in Marital and Family Therapy Program Self-Study/<br>Policies and Procedures Manual, Feb. 1983 |
|     |     | <b>Library Science:</b>   |
|     | 2   | Advising Material, ca. 1985-1989  |
|     | 3-6 | LIBS 531, Student Papers, 1977-1980   |
|     | 7   | LIBS 531, Bibliographies, 1981-1983   |
|     | 8   | LIBS 409, Exam, 1983  |
|     | 9   | Department Procedures Manual, 1983-1984   |
|     | 10  | Program Review, August 16, 1988   |
|     | 11  | Library Science Association, 1978-1983  |
| 44B |     | American Library Association Membership Plaque, 1991  |

**School of Nursing:**

| <u>BOX</u> | <u>FOLDER</u> | <u>DESCRIPTION</u>   |
|------------|---------------|--|
|            |               | National League for Nursing (NLN), Accreditation Materials:                      |
| 45         | 1             | Accreditation, 1965  |
|            | 2             | Accreditation Preparation File, 1971   |
|            | 3             | Accreditation Information, 1975-1977   |
|            | 4-6           | Self-Evaluation Report, Volumes I & II, September 1985                           |
|            | 7             | Self-Evaluation Report, Supplemental Materials, November 1985                    |
|            | 8             | Accreditation, NLN Comments, 1985  |
|            | 9             | Accreditation, NLN Recommendations, 1985   |
|            | 10            | Accreditation Information for 1985   |
| 46         | 1-2           | Progress Report (Accreditation), Volume I, June 1989                             |
|            | 3             | Progress Report (Accreditation), Correspondence, 1989                            |
|            | 4             | NLN Accreditation Guidelines, 1991   |
|            | 5             | NLN "Writing the Program Evaluators' Report" - 1991 Criteria                     |
|            | 6             | NLN Accreditation, 1992  |
|            | 7             | Accreditation Correspondence, 1990-1994  |
|            | 8             | Self Study Report for the NLN, February 1994                                     |
|            | 9             | NLN Board's Recommendation & Visitors Comments, 1994                             |
|            |               | Criterion Files:   |
| 47         | 1             | School of Nursing Policy Statements, 1979-1980; NIU Mission and Scope, 1986-1988 |
|            | 2             | NIU Affirmative Action Plan, 1994  |
|            | 3-4           | Participation in Governance, 1993-1994   |
|            | 5             | Administrator's Qualifications, ca. 1993   |
|            | 6             | Administrator's Responsibilities and Workload, 1993                              |
|            | 7             | Fiscal Resources, 1991-1993  |
|            | 8             | Facilities, 1992   |
|            | 9             | Learning Resources, 1993-1994  |
|            | 10            | Students, 1993-1994  |
|            | 11            | Faculty: Qualifications, 1994  |
|            | 12            | Faculty Policies, ca. 1990-1993  |
|            | 13            | Mission - Curriculum, 1993   |
|            | 14            | Undergraduate Curriculum - Nursing and Cognates, 1993                            |
| 48         | 1             | NURS 300: Professional Nursing   |
|            | 2             | NURS 301: Research in Nursing  |
|            | 3             | NURS 306: Health Assessment  |
|            | 4             | NURS 309: Alterations in Biological Systems                                      |
|            | 5             | NURS 310: Clinical Development I (Lab and Structured Clinical Setting)           |
|            | 6             | NURS 311: Mental Health Nursing  |

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Criterion Files, continued:

|    |    |   |
|----|----|---|
| 48 | 7  | NURS 319: Adult Health Nursing  |
|    | 8  | NURS 320: Clinical Development II (Fundamentals/Adult Health Setting)                     |
|    | 9  | NURS 323: Parent-Child Health Nursing   |
|    | 10 | NURS 324: Community Health Nursing  |
|    | 11 | NURS 330: Clinical Development III (Adult Health)   |
|    | 12 | NURS 340: Clinical Development IV (Mental Health)   |
|    | 13 | NURS 401: Processed for Nursing Leadership  |
|    | 14 | NURS 410: Clinical Development V (Parent-Child Health)                                    |
|    | 15 | NURS 420: Clinical Development VI (Community Health)                                      |
|    | 16 | NURS 429: Seminar in Professional Nursing   |
|    | 17 | NURS 430: Clinical Development VII (Leadership)   |
|    | 18 | Required Cognates   |
|    | 19 | Nursing Electives   |
|    | 20 | NURS 500: Theories of Nursing   |
|    | 21 | NURS 505: Nursing Research I  |
|    | 22 | NURS 506: Nursing Research II   |
|    | 23 | NURS 507: Advanced Nursing Practice in Health Care Systems                                |
|    | 24 | NURS 508: Biological and Behavioral Concepts for Advanced Nursing Practice                |
|    | 25 | NURS 510: Advanced Adult Health Nursing: Regulating and Perfusing Systems                 |
|    | 26 | NURS 511: Advanced Adult Health Nursing: Coordinating and Metabolizing Systems            |
|    | 27 | NURS 545: Advanced Parent-Child Health Nursing: Bases for Practice                        |
|    | 28 | NURS 546: Advanced Parent-Child Health Nursing: High-Risk Infant and Child                |
|    | 29 | NURS 547: Advanced Parent-Child Health Nursing: High-Risk Maternal Fetal Dyad             |
|    | 30 | NURS 555: Advanced Older Adult Health Nursing: Aging Processes                            |
|    | 31 | NURS 556: Advanced Older Adult Health Nursing: Alterations in Mental Health               |
|    | 32 | NURS 557: Advanced Older Adult Health Nursing: Societal Impact and Response               |
|    | 33 | NURS 566: Advanced Psychiatric-Mental Health Nursing: Individual Client Systems           |
|    | 34 | NURS 567: Advanced Psychiatric-Mental Health Nursing: Family, Group and Community Systems |

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Criterion Files, continued:

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| 48 | 35 | NURS 571: Advanced Community Health Nursing: Analysis and Application                    |
|    | 36 | NURS 572: Advanced Community Health Nursing: Home Health Care                            |
|    | 37 | NURS 585A: Seminar in Advanced Nursing Roles: Clinical Nurse Specialist                  |
|    | 38 | NURS 585B: Seminar in Advanced Nursing Roles: Nurse Educator                             |
|    | 39 | NURS 585C: Seminar in Advanced Nursing Roles: Nurse Manager                              |
|    | 40 | NURS 595: Advanced Practicum in Nursing  |
|    | 41 | Required Cognates  |
|    | 42 | Nursing Electives  |
|    | 43 | Undergraduate Curriculum at Upper Division   |
|    | 44 | Undergraduate Clinical Facilities  |
|    | 45 | Master's Curriculum  |
|    | 46 | Master's Clinical Practica   |
|    | 47 | Systematic Evaluation  |
|    | 48 | Outcome Criteria   |
|    | 49 | Required 1: Critical Thinking  |
|    | 50 | Required 2: Communication  |
|    | 51 | Required 3: Therapeutic Intervention   |
|    | 52 | Required 4: Graduation Rates   |
|    | 53 | Optional 1: Program Satisfaction   |
|    | 54 | Optional 7: Service  |
|    |    | Service Exhibits:  |
|    | 55 | Curriculum - Survey Results, Constraints, 1987-1988                                      |
|    | 56 | B.S. Graduate Follow-up Study (Career Planning and Placement Center), 1989-1990          |
|    | 57 | M.S. Graduate Follow-up Study (School of Nursing), 1988                                  |
|    | 58 | Graduate Student Orientation Evaluation, n.d.  |
|    | 59 | Criteria 20: Faculty Community Service Survey, November 1992                             |
| 49 | 1  | Criteria 20: Student Service Survey, September 1992                                      |
|    | 2  | Criteria and Guidelines for Evaluation of Baccalaureate and Higher Degree Programs, 1996 |
|    | 3  | NLNAC, Program Evaluators' Report, 1996 Criteria   |
|    | 4  | NLN, Accreditation Manual, 1997  |
|    | 5  | Interpretive Guidelines for Standards and Criteria, 1997                                 |
|    | 6  | Notice of Expanded Graduate Program, September 1997                                      |
|    | 7  | AACN Annual Report, 1997; NLN Report, 1997   |

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Service Exhibits, continued:

|             |                |  |
|-------------|----------------|--|
| 49          | 8              | Preparation for NLN Visit, Curriculum & Evaluation Committee, 1998 |
|             | 9              | Administrative Report, Example 1992                                |
|             | 10             | Administration Talk to Faculty, 1996                               |
|             | 11-12          | Administrative Report of Chair, M. Stromborg, 1997, 1998           |
|             | 13             | Admissions, 1993-1995  |
|             | 14             | Undergraduate and Graduate Admissions Material, 1998               |
|             | 15             | Undergraduate and Graduate, Fall Numbers 1998                      |
|             | 16             | Admissions for Spring, 1999  |
|             | 17             | Admissions - Graduate Decision Tree, 1999                          |
|             | 18             | Admit/Deny Letters, 1996-1998                                      |
|             | 19             | Brochure for School of Nursing to Raise Funds, 1998                |
|             | 20             | Budget Correspondence, 1995-1997                                   |
|             | 21             | Clinical Agencies Evaluation, 1994                                 |
|             | 22             | Collective Bargaining, 1994-2002                                   |
| Committees: |                |  |
| 50          | 1              | Curriculum and Evaluation, 1995-1998                               |
|             | 2              | Distance Education, 1994-1996                                      |
|             | 3              | Faculty Advisory, (1992-1998)                                      |
|             | 4              | Organizational Structure, 1995                                     |
|             | 5              | Personnel, 1988-1998   |
|             | 6              | Social, 1997-1999  |
|             | 7              | Comprehensive Performance Management System (CPMS), 1998           |
|             | 8              | Computers, 1996-1997   |
|             | 9-12           | Faculty Correspondence, Spring 1998-Fall 1999                      |
|             | 13             | General Correspondence, 1998                                       |
| 51          | 1-2            | General Correspondence, 1999                                       |
|             | 3              | Stromborg Correspondence, Miscellaneous, 1995-1996, 2000           |
|             | 4              | Development, 1992-1995   |
|             | 5              | Course Meeting Checklist for Faculty week, n.d.                    |
|             | 6              | Graduate Course Information, 1997                                  |
|             | 7              | Undergraduate Curriculum Revisions, 1997-1998                      |
|             | 8              | DePaul University's Proposal for a West Suburban Campus, 1996      |
|             | 9              | Enrollment Dividend Funds, 1998                                    |
|             | 10             | Equipment, 1991-1994   |
|             | Faculty Files: |  |
|             | 11             | Faculty, 1994-1996   |
|             | 12             | Compression Material, 1995-1996                                    |
|             | 13             | Faculty Equity & Difficulty Materials, 1995                        |

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|    |    | Faculty Files, continued:  |
| 51 | 14 | Evaluations, 1991-1992   |
|    | 15 | Kaye Herth, Evaluations, 1992-1993   |
|    | 16 | Faculty Practice Information, 1996   |
|    | 17 | Leave of Absence/Tenure Clock, 1995  |
|    | 18 | Material to Determine Faculty Needs, 1995-1996                                     |
|    | 19 | Merit for 1995-1996  |
|    | 20 | Faculty Productivity, 1996   |
|    | 21 | Faculty Workload, 1993   |
|    |    | Family Nurse Practitioner:   |
|    | 22 | Course of Study, 1995  |
|    | 23 | Setting up Internship Experiences, n.d.  |
|    | 24 | Students Enroller, 1995, 1996  |
|    | 25 | NURS 605 - Evaluations, n.d.   |
|    | 26 | Foundation, 1994-1996  |
|    | 27 | Fuld Fund, (1992-1995)   |
|    | 28 | Graduate Program Report, 1998  |
| 52 | 1  | Graduate Study and Report Materials, 1998  |
|    | 2  | Grant/Sponsored Projects, 1996, 1999   |
|    | 3  | Grants: A Day for Latina Women, Breast Health Education, 1998                      |
|    | 4  | Illinois Articulation Initiative, 1993, 1995, 1998                                 |
|    | 5  | Illinois Department of Professional Regulation, Correspondence, 1994               |
|    | 6  | Orthopaedic Conference, 1998   |
|    |    | School of Nursing Building:  |
|    | 7  | Air Quality, 1997-2001   |
|    | 8  | Capital Improvement Project: Improve Parking Lot Lighting, 1999                    |
|    | 9  | Renovations, 1998-1999   |
|    | 10 | Roof, 1994-1996  |
|    | 11 | Security System, 1991, 1996-1997   |
|    | 12 | Space, 1993-1994   |
|    | 13 | School of Nursing Report, 1991   |
|    | 14 | Students: Essential Information, Attrition, Dropping Major & Retracking, 1998-1999 |
|    |    | School of Nursing, Personnel Materials:  |
|    | 15 | Personnel Policies and Procedures, 1986, 1989                                      |
|    | 16 | Board of Regents, Tenure Policy, 1981, 1988  |
|    | 17 | Faculty Salaries (Correspondence & Reports), 1992-1998                             |