

Inventory of the

**Liberal Arts  
& Sciences  
College**

Records

in the

Northern Illinois University Archives

**UA 25**

## INTRODUCTION

The University Archives acquired the College of Liberal Arts and Sciences records in several installments since the mid-1960's. Literary rights are dedicated to the public. There are no restrictions on access to the records.

45 boxes  
21.75 linear feet  
1901-

## SCOPE AND CONTENT

The College of Liberal Arts and Sciences records are divided into two series: college records and departmental records. The departmental records are alphabetically arranged.

The college records date from 1961 to 2005 and contain minutes of the faculty (1961-1971), the college council (1973- ), the college senate (1962-1975), and the curriculum committee (1960- ). Of the twenty departments represented in the collection, economics, journalism, and sociology are well documented. Types of records for all departments include faculty minutes, correspondence, annual reports, and pamphlets and circulars. Geology Department records include extensive documentation of the Dry Valley Drilling Project (1971-1978).

More information on the college and departments may be found in other University Archives record groups. A history of the Mathematics Department can be found in Norma Stelford's Records, UA 18, and additional material on the Biology Department in Jack Bennett's Records, also in UA 18.

## HISTORICAL SKETCH

Organized in 1959 from fourteen departments, the College of Liberal Arts and Sciences contained Biological Sciences, Chemistry, Earth Sciences, English, Foreign Languages, History, Journalism, Library Science, Mathematics, Philosophy, Physics, Psychology, Social Sciences, and Speech. In 1961, the Departments of Economics, Political Science, Sociology, and Anthropology replaced the Social Sciences Departments; however, in 1969 the College re-added social sciences as a curriculum major. The Department of Earth Sciences fragmented in 1970 into Geology and Geography, and in 1974 the Department of Library Science transferred into the newly established College of Professional Studies. The Speech Department has undergone a number of changes: in 1969 Theatre Arts separated from the department, in 1974 the Speech Pathology area branched off as the Department of Communicative Disorders to join the College of Professional Studies, and in 1981 the remaining Speech Communication branch became Communication Studies. The following year the College added a Computer Science department. As of 2001 the Liberal Arts and Sciences College was composed of the following departments: Anthropology, Biological

Sciences, Chemistry and Biochemistry, Communication, Computer Science, Economics, English, Foreign Languages and Literatures, Geography, Geology and Environmental Geosciences, History, Mathematical Sciences, Philosophy, Physics, Political Science, Psychology, and Sociology.

COLLECTION INVENTORY

BOX    FOLDER    DESCRIPTION

**SERIES I: College Records**

1A	1	Information Brochures
	2	Correspondence, 1960-1979, 1985
	3	By-Laws of the Faculty, (1965-1976)
	4	Minutes of the Faculty, (1961-1971)
		College Council:
	5	Organization, 1961-1969
	6-	Minutes, 1973-1977, 1989-
		College Senate:
1B	1	Minutes and Correspondence, (1962-1975)
		Curriculum Committee:
	2	Organization and Information, 1962-1967
	3	Correspondence, 1974-1975
	4-6	Minutes, 1960-1969
2	1-8	Minutes, 1969-1977
3A	1-6	Minutes, 1977-1985
3B	7-13	Minutes, 1986-1991
3C	14-	Minutes, 1992-
4	1	Constitution Committee, 1968-1969
	2	Department Heads Committee, Minutes, 1959-1963
	3	Computer Users Committee, Minutes, 1974-1975
	4	Illinois Skills Center, Bulletins, 1973-1974
	5	Planning Committee, Reports (includes A The Road to 1985"), 1965
	6-7	Faculty Research Stipend Requests, Summer 1974
	8	Language Origins Society, 7th Annual Meeting, July 1991

<u>BOX</u>	<u>FOLDER</u>	<u>DESCRIPTION</u>
4	9	Policies, Procedures & Criteria Concerning Personnel Recommendations, April 1991
	10	LA & S News, Fall 1996-

## **SERIES II: Departmental Records**

### **Anthropology:**

5	1	Minutes, 1968, 1970
	2	Correspondence, 1974
	3	Annual Reports, 1978/79-1980/81
	4	Internal Reports, 1970
	5	Proposal to Separate Anthropology and Sociology, 1966-1971
	6	Handbooks, 1968-1970
	7	Newsletters, 1970
	8-10	Research Proposals, 1966-1967

### **Biological Sciences:**

6A	1	Faculty Information, ca. 1968
	2	Annual Reports, 1974/75-1981/82
	3a	Proposal for B.S. in Medical Technology, ca. 1964
	3b	Ph.D. in Biology, 1981-1983
	4	Radio-Telemetry in Wildlife Studies, Report by William Southern, 1963
	5	Handbooks for Graduate Students, 1964, 1965
	6a	Programs, Pamphlets and Circulars, (1955-2005)
	6b	Student Newsletter (1986-1993), Department Newsletter (1995-2004)
	7	Ecology and Evolution Section, 1988-1990
	8	Genetics and Development Section, 1968-1988
	9-11	Seminars, 1962-1985
6B	12-31	Minutes and Supportive Material, 1957-1982
6C	32-43	Minutes and Supportive Material, 1983-1990

### **Chemistry:**

7	1	Annual Reports, 1976/77, 1978/79, 1980/81
	2	Guides to Students, (1954-1974)
	3	Secondary Science Training Program Proposal, 1965
	4	Bulletins, 1965
	5	Newsletters, 1969-1977
	6	<u>The Northern Chemist</u> , 1970-1975, 1985, 1988-
	7	<u>Graduate Studies in Chemistry</u> , 1978, 1988-1990, 1998, 2003

<u>BOX</u>	<u>FOLDER</u>	<u>DESCRIPTION</u>
7	8	Clippings, Correspondence, Circulars, & Pamphlets (1965-1978), (1990-1999), 2007
	9	Photos, 1961, n.d.
	10	Development and Planning of the Ph.D. Program in Chemistry and Biochemistry, 1961-1980
		<b>Computer Science:</b>
	11	Annual Report, 1980/81
		<b>Earth Science:</b>
	12	History, 1965
	13	Annual Report, 1962-1963
8	1	Annual Reports, 1963-1966
	2	Program Proposals, 1958, 1963
	3	Pamphlets and Circulars, 1952, 1964-1966
		<b>Economics:</b>
	4	Minutes, 1969-1971
	5	Curriculum Committee Minutes, 1970
	6	Annual Reports, 1977/78, 1978/79, 1980/81
	7	Graduate Committee Reports, 1969
	8	Correspondence, 1969-1971
	9	Faculty Information, 1971-1972, 1997
	10	Reports of Academic Planning and Program Reviews, (1965-1971)
	11	Curriculum and Course Information, 1963-1972
9	1	Research Proposal, 1968
	2	Student Guides and Manuals, 1969-1971
	3	<u>Delta</u> , Newsletter, 1980
	4	Pamphlets and Circulars, 1966-1978
	5-7	Course Materials: Syllabi, Tests, Assignments, Handouts, "College of the Air," 1954-1970
10	1-3	Course Materials: Syllabi, Tests, Assignments, Handouts, "College of the Air, 1953-1970"
	4	Furnas Memorial Lecture Programs, 1967-1971
11		<u>Working Papers in Economics</u> , nos. (1-50), 1970-1975
12		<u>Working Papers in Economics</u> , nos. 52-68, 1975-1977

<u>BOX</u>	<u>FOLDER</u>	<u>DESCRIPTION</u>
		<b>English:</b>
13	1	Tenure and Promotion Guidelines, 1973
	2	Faculty Meeting Minutes, & Related Material, 1979-1982
	3-7	Annual Reports, 1968/69-1983/84, 1991, 1993
	8	State-wide Review of English, NIU's Response, 1981
	9	State-wide Review of English, NIU Data & Related Material, 1980-1981
	10-11	English Dept. Programs, 1985-1990
	12	Proposed Doctoral Programs (includes English), Nov. 1961; Status Report on English Ph.D., Nov. 1965
		Doctor of Arts in English:
	13	Proposal, Dec. 1971
	14	Self-study, Correspondence, & Related Material, 1970-1974
	15	New Programs Requests, 1972-1975
	16	Dept. Response to IBHE on Ph.D. Program, 1984-1985
	17	Program Requests and Guidelines, 1971-1973, 1976
	18	Proposed Seminar/Workshop on Writing, April 1981
	19	Proposal for Master of Arts in Linguistics, Feb. 1973; Language & Linguistics Colloquium, Directory & Vita, 1976
	20	Freshman English Program Brochures, 1963-1967
	21-22	Course Information, (1954-1983)
	23	General Education Courses, 1979-1981 English Honors Program:
	24	Newsletter, 1972, 1973, 1975
	25	Honors Students, Letters, April 1979
	26	Recruiting, Fall 1979
	27	420H Papers, Proposals, & Related Material, 1979-1983
	28	499H Course Proposals, 1980-1981
	29	Brochures, Course Information, Honors House, and Related Information, 1980-1983
	30	Freshman English Committee, 1980-1983
	31	Pamphlets and Circulars, 1959-1972
	32	New Student Orientation Packet (includes information on English Dept.), Summer 1973
	33	Dr. James R.Giles Materials, Correspondence, Minutes, 1980-1984
	34	Undergraduate and Graduate Course Catalogs; Graduate Student Handbook, 1996
14	1	English Club, 1980-1984
	2	English Student Assn. Evaluation Booklets, 2, 3, 4, 5 (n.d., 1973, 1974)
	3	<u>Query</u> , Vol. 1, No. 1 (Student Evaluations, Campus-wide), 1968-1969

<u>BOX</u>	<u>FOLDER</u>	<u>DESCRIPTION</u>
		(English, continued):
14	4	Analytical & Enumerative Bibliography, Brochure, 1971
	5	Sigma Tau Delta Newsletters, (1976-1982)
	6-9	Reavis Newsletter, 1968-1980, 1983-
	10-11	<u>Weekly Bulletin</u> , 1971-1974
	12	<u>English Bulletin</u> , 1974-1975
15	1-6	<u>English Bulletin</u> , 1975-1990, 1992
	7	<u>WAC Page</u> , 1996
	8	<u>Contemporary Voices</u> , 1996, 2005
	9	Stratford Shakespeare Festival, 2008
		<b>Foreign Languages and Literatures:</b>
16	1	History and Information
	2	Annual Reports, 1976/77, 1978/79, 1980/81
		<b>Geography:</b>
	3	Annual Report, 1981
	4	Program Review, 1972
	5	Proposal for Ph.D. Program, 1969
	6	Academic Planning Seminar Proceedings, 1974
	7	Newsletters, 1976, 1979, 1995
	8	Illinois Mapnotes, 1981-1987
	9-10	Illinois GIS & Mapnotes, 1989-1999
	11	Illinois GIS Notes, 2000-
		<b>Geology:</b>
17	1	Histories, 1987
	2	Annual Reports, 1980/81-1981/82
	3	Northern Geogram Newsletters, 1970,1971, 1982, 1986
	4	Field Conference Report, 1970
	5	Pamphlets and Circulars, 1965-1979
18A-18F		<b>Dry Valley Drilling Project:</b> Individual team members notes, reports, bulletins, correspondence, etc., 1971-1978
		<b>History:</b>
19	1	Department Meeting Minutes, (1956-1979)
	2a-b	Advisory Committee Minutes, 1965-1971, (1972-1985)
	3	Consultation Committee Report, 1971
	4	Memoranda, 1958-1975
	5	Five and Ten Year Report, 1968
	6a-b	Annual Reports, (1963-1982)

		(History, continued):
19	7	<u>History at Northern</u> , (1972-1985)
	8	Student Guides, (1962-1981)
	9	Course Materials, (1954-1978)
	10	Faculty and Student Rosters, 1968, 1975, 1977
	11	Pamphlets and Circulars, 1960-1979
	12	Phi Alpha Theta Honor Society, 1959-1968
	13	Program Development Status (B.A, B.S., Ph.D.), n.d.
	14	“Beyond Student Activism: A Case of Northern Illinois University’s History Department,” E. Schumacher, 1998
	15	Undergraduate Committee, Meeting Minutes, January, March 1989
		<b>Journalism:</b>
20	1	Faculty Meeting Minutes, 1969-1974
	2	Correspondence, 1970-1979
	3	Annual Reports, 1977/78, 1978/79, 1980/81
	4	American Council on Education for Journalism Report, 1969-1970
	5	Advisory Committee, 1969-1972
	6	Curriculum Committee, Minutes, 1969-1974
	7	10 Year Enrollment Projections, 1959-1960
21	1	Course Proposals and Revisions, 1971-1974
	2	Journalism Week Committee, 1971-1975
	3	Personnel Committee, 1971-1973
	4	Grant Application, n.d.
	5	NINA Newsletter, 1975
	6	<u>J-Alum</u> Newsletter, 1965-1981, 1984-1991
	7	<u>J-News</u> and <u>The Lamplighter</u> , 1964-1971
	8	<u>J-Briefs</u> Newsletter, 1978-1979
	9	<u>Grad Update</u> , 1978-1979
	10	<u>Grassroots Editor</u> , 1976-1979
	11	Journalism Placement Bulletin, 1971
	12	Intern Program, n.d.
	13	<u>NIU On-Line</u> , 1981, 1985
	14	News Releases, (1966-1979)
22	1	Workshops, 1963-1974
	2	TV-8 News, 1972-1974
	3	Staff Manual and Guide to Policy for the Reporting of News in a University City, [1973]
	4	<u>J-Book</u> Student and Faculty Manual, 1974
	5	Pamphlets and Circulars, 1955-1974

<u>BOX</u>	<u>FOLDER</u>	<u>DESCRIPTION</u>
		(Journalism, continued):
		<b>Northern Illinois Editorial Association:</b>
22	6	Minutes and Correspondence, 1961-1971
	7	Department Contests, 1971-1973
23	1	Meeting Programs, 1962-1974
	2-5	Newsletters, 1964-1974
		<b>Northern Illinois School Press:</b>
	6	<u>Press Review</u> , 1960-1966
	7	Newsletters and Meeting Programs, 1961-1966
	8	Northern Illinois Specialized Press Club, Newsletters, 1960- 1967
	9	Continuing Study of the Northern Illinois Press, 1963-1972
		<b>Suburban Press Research:</b>
	10	Critique Series, Nos. 1-10, 1966-1968
24	1-2	Critique Series, Nos. 11-27, 1968-1973
	3	Research Series, Nos. 1-13, 1966-1973
		<b>Mathematical Sciences:</b>
25	1	General Information, 1963-1979
	2	Curriculum Guides, 1959-1966
	3	"The DeKalb Conference on Mathematics Education," 1971
	4	Annual Reports, 1976/77-1981/82
		<b>Philosophy:</b>
	5	Department History, 1968: Constitution and Committee Policy, n.d.
	6	Annual Reports, 1971/72-1981/82
26	1-5	Minutes, 1967-1973
27	1	Correspondence, 1966-1973
	2	Executive Committee, 1969-1970
	3	Graduate Committee, 1970-1971
	4	Policy Committee, 1970-1972
	5	Pamphlets and Circulars, 1967-1979
		<b>Physics:</b>
	6	Background and Information,
	7	Annual Reports, 1980/81
	8	Newsletters, 1972-1973

<u>BOX</u>	<u>FOLDER</u>	<u>DESCRIPTION</u>
		<b>Political Science:</b>
27	9	Correspondence, 1969-1974
	10	Annual Reports, 1980/81-1981/82
	11	Newsletters, 1970-1971
	12	Inter-University Consortium for Political Research, Manual, n.d.
	13	Pamphlets and Circulars, 1966-1979
		<b>Psychology:</b>
28	1	Background and Information, 1960-1979
	2	A.P.A. Accreditation Report, 1972-1973
	3	Annual Reports, 1978/79, 1980/81
		<b>Social Science:</b>
29	1	Minutes, 1956-1958
	2	Correspondence, 1934-1953
	3	Personnel Recruitment, 1959
	4	Course Materials, 1954, 1961
		<b>Sociology:</b>
	5-6	Minutes, 1961-1975
	7	Correspondence, 1974
30	1-2	Correspondence, 1975
	3	Interdepartmental Memos, 1963-1968
	4	Departmental Memos, 1973
31	1-3	Departmental Memos, 1973-1974
32	1	Departmental Memos, 1975
	2	Committee Records, 1968
	3	Pamphlets and Circulars, 1968-1975
		<b>Speech:</b>
	4	Annual Reports, 1959/60-1981/82
	5	Course, Schedule, and Program Information, 1960-1963, 1971
33	1	Guides and Manuals, (1954-1968)
	2	Workshop Pamphlets, 1963-1978
	3	Pamphlets and Circulars, 1965-1979
		<b>Forensics:</b>
	4	Forensics/Debate History, 1930-1969, 2009
	5	Debate Contest Programs, 1902-1904, 1965-1966

		<b>Speech and Hearing Clinic:</b>
33	6	Background Information, 1980, n.d.
	7	Program Reports, 1953-1959
	8	Summer Workshop Programs, (1950-1968)
		<b>Vocational Rehabilitation Program:</b>
34	1	Program Evaluations, 1960-1961
	2	Guides and Programs, 1962-1968
	3	Hearing Impairment Workshops, 1965-1971
	4	Illinois Division of Vocational Rehabilitation, 1958-1970
	5	Speech Department's 50th Anniversary Celebration Program, 1989
		<b>Humanities Division:</b>
35	1	Reports, 1950-1951
	2-4	Minutes, 1947-1961
		<b>Arts &amp; Sciences Division:</b>
	5	Correspondence, 1948-1953
	6	Minutes, 1947-1960
	7	Biochemical and Biophysical Studies, Center for, 1980-1981, 2002

**ADDENDUM**

		<b>Communication Studies</b> (See also Speech)
	8	"Barbed Wire Pioneers," Documentary Publicity and Invitation, 1998