

NIU OneCard ID and the University Libraries FAQ

Do I need a NIU OneCard ID to use the library?

Yes, anytime you check out materials from the library,* and anytime you are asked for your OneCard ID *number* online that will include requesting items through Information Delivery Services (interlibrary loan requests) and accessing your personal “MyAccount” file in the library’s online catalog.

What is my libraryID number?

It’s the same number as on the front of the NIU OneCard ID.

Why can I no longer use my Social Security Number as my libraryID?

The library is under a state mandated requirement to eliminate the use of Social Security numbers for any purpose.

When will the new libraryID numbers go into effect?

During the fall semester, approximately October 1, 2007.

Can anyone get a OneCard ID?

Only students, faculty, staff, retirees, and campus ministers are eligible to obtain a OneCard ID. For more information on OneCard, go to http://www.niu.edu/OneCard/customer_service/onecard_faq.shtml.

What if I’ve never had a OneCard ID?

If you live in DeKalb or Sycamore and need a card, go to the OneCard office on the lower level of the Holmes Student Center next to the TCF Bank. Their office hours are Monday - Friday, 8:30 a.m. to 4:00p.m.

What if I lose my OneCard?

You need to go to the NIU OneCard Office Replacement cards are \$20 and are available at the NIU OneCard office on the lower level of the Holmes Student Center next to the TCF Bank. Their office hours are Monday - Friday, 8:30 a.m. to 4:00p.m. You will need to bring a picture ID.

What if I can’t get to campus to get a OneCard?

You will be able to request a OneCard via a secure [web-based form](#). You may pick up your new OneCard at one of the NIU off campus branch libraries. Use of these cards will require an accompanying picture ID when checking out material from the library.

If I have further questions, who should I call?

TJ Lusher, Assistant Dean for Automated Library Systems, Northern Illinois University Libraries, (815) 761-1239 or tlusher@niu.edu.

*Remember, if you have never used the library, you first need to fill out a patron add form either at the library’s circulation desk or online at <https://www.ulib.niu.edu/newpatronform.cfm> to set up your library account.